



FLPBS: RtIB Trainer Evaluation

Trainer: _____ Observer: _____ District: _____ Dates: _____

Evaluation Scale <i>Please indicate your overall impression during each content area.</i> 5 = Among the best I've ever seen 4 = Better than many 3 = Typical of most speakers 2 = Could have done better* 1 = Really struggled with this* <div style="border: 1px solid black; padding: 2px; display: inline-block; margin-top: 10px;"> * Please provide specific feedback for scores of 2 or lower. </div>	<i>Modules: Introduction...Teaming...Expectations & Rules...Teaching...Reward Systems...Definitions, forms, referral process...Effective Responses...Implementing...Evaluation...Classroom...Problem Solving...Next Steps</i>			
	Module: _____ Comments	Score	Module: _____ Comments	Score
Presentation				
SpeakingUsed inflection; had expression, energy, volume, clarity				
LanguageRespectful, audience appropriate, approachable				
Physical AwarenessAppropriate body language, mannerisms, movement				
Interaction with Audience				
EncouragementPromotes audience participation, gives positive feedback, acknowledges participants who have questions				
FocusUses relevant examples, adjusts training for participant understanding/experience, redirects audience when off-topic, concise				
QuestioningSummarizes questions before answering, ensures question was addressed, provides follow-up during breaks for detailed/off-topic questions				
ManagementAnticipates necessary breaks, marginalizes noise & conflict				

Trainer: _____

Dates: _____

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Content						
<p>Expertise.....Demonstrates thorough understanding of material, conveys purpose of activities, demonstrates how to use materials/tools/strategies</p>						
<p>Delivery....Consistent & appropriate instructional pace, summarizes & elaborates on slide content, summarizes sections upon completion, reviews earlier content as needed</p>						
Team Facilitation						
<p>Availability.....Circulates among teams during activities, offers ideas/suggestions, provides positive feedback to team members</p>						
<p>Assistance.....Provides technical feedback, ensures team member participation, re-directs teams as needed, addresses conflict, facilitates roadblocks</p>						

Trainer Evaluation of Observer:

Not Applicable ----- Anonymous Observation

- YES.....NO Observer was present at least 90% of the time during evaluated sessions.
- YES.....NO Observer provided undivided attention to the trainee presenter.
- YES.....NO Observer provided assistance only when necessary (e.g., when valuable information was overlooked, and/or at trainee request).
- YES.....NO Observer discussed results of evaluation with trainee in a timely manner.
- YES.....NO Observer provided a deadline for providing trainer with written copy of feedback: _____

Signatures:

Trainer

Observer