




WEEKLY ON-TRACK TUESDAYS!

Facilitator's Reference Sheet

Students Will Be Able To (SWBAT):	<ul style="list-style-type: none"> • Maintain an accurate record of their academic progress throughout the school year • Hold a mature conversation with an adult concerning his or her grades • Set measurable, realistic, short-term goals, and acknowledge challenges that might be encountered along the path to achieve them • Assess the completion of set goals
Student Materials:	Writing utensil Personal Log
Facilitator's Materials:	Additional copies of student Log sheets Computer with access to IMPACT grade book

At-a-Glance Procedures

Min.

<p>Step 1:</p> 	<p>Silent Writing</p> <ol style="list-style-type: none"> 1. Hand students their folder with their goal setting log as they enter the room. 2. Students should write in their log silently, both drafting goals for the week and completing their goal assessment from the previous week. 3. As students work on goals, advisor will call students up one-by-one for an academic check-in. Students should be using the time before and after their check-in to be drafting their goals and completing their log. 4. During the check-in, allow students to view their current course grades and copy them down if they choose. Discuss student's assessment of his or her goals from last week and/or the new goals that he or she has/will set. <p>REMINDER: Time will likely not permit you to check-in with all advisees every week, but schedule/arrange check-ins so that you have a one-on-one with EVERY STUDENT at least ONCE A MONTH!</p>	<p>10 minutes</p>
<p>Step 2:</p> 	<p>Check-Out Ritual (select one, based on preference or time & use the circle formation to promote community):</p> <ol style="list-style-type: none"> 1. <u>High-Low</u>: Each student shares (orally or on a note card) the high point and low point of their day/week so far. 2. <u>Temperature Check</u>: Have each student say (or write on a note card) one word that describes how they feel. 3. Engage in <u>group chant/mantra</u> (unique to advisory, school, or even the particular day!) 4. <u>Trash It, Take It</u>: Give students 2 note cards. On one they write something they want to take with them, and will keep that card. On the other card they write something they want to leave behind, and on the way either leave it with the teacher or throw it in the trash! 5. <u>Personal Blackboard</u>: Students put a thumbs up, down, or sideways at their chest depending on how they're doing, making it easy for advisors to survey the room but remains more private for the students. <p>**Check-outs can give you a sense of which students might most need your support this week—be sure to follow-up with these students. If you use an activity with notecards, it is important that you take time to review them.</p>	<p>4-5 minutes</p> 



Marks which steps are important to complete if time is running short.

